



Port Health & Environmental Services Committee

Date: TUESDAY, 16 JANUARY 2018
Time: 11.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Jeremy Simons (Chairman)	Deputy Tom Hoffman
Deputy Keith Bottomley (Deputy Chairman)	Deputy Wendy Hyde
Deputy John Absalom	Deputy Henry Jones
Caroline Addy	Vivienne Littlechild
Alderman Nick Anstee	Andrew McMurtrie
Alexander Barr	Andrien Meyers
Adrian Bastow	Deputy Brian Mooney
Peter Bennett	Ben Murphy
Tijs Broeke	Deputy Joyce Nash
Peter Dunphy	Henrika Priest
Mary Durcan	Deputy Richard Regan
Deputy Kevin Everett	Deputy Elizabeth Rogula
Anne Fairweather	John Scott
Alderman David Graves	Michael Welbank
Graeme Harrower	Mark Wheatley
Christopher Hill	Deputy Philip Woodhouse

Enquiries: Sacha Than
tel. no.: 020 7332 3419
sacha.than@cityoflondon.gov.uk

Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 21 November 2017

For Decision
(Pages 1 - 10)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk

For Information
(Pages 11 - 12)
5. **TERMS OF REFERENCE REVIEW**
Report of the Town Clerk

For Decision
(Pages 13 - 14)
6. **ANIMAL RECEPTION CENTRE - HEATHROW AIRPORT: ANNUAL REVIEW OF CHARGES**
Report of Director of Markets & Consumer Protection

For Decision
(Pages 15 - 22)
7. **MAYOR OF LONDON CONSULTATION ON CHANGES TO THE ULTRA-LOW EMISSION ZONE AND LONDON LOW EMISSION ZONE**
Report of the Director of Markets and Consumer Protection

For Decision
(Pages 23 - 34)
8. **MARKETS AND CONSUMER PROTECTION BUSINESS PLAN 2017-2020: PROGRESS REPORT (PERIOD 2)**
Report of the Director of Markets and Consumer Protection

For Information
(Pages 35 - 70)

9. **PERIOD 2 (AUG-NOV) CEMETERY & CREMATORIUM BUSINESS PERFORMANCE UPDATE**
Report of Director of Open Spaces
- For Information**
(Pages 71 - 84)
10. **DEPARTMENT OF THE BUILT ENVIRONMENT RISK MANAGEMENT - PERIODIC REPORT**
Report of Director of the Built Environment
- For Information**
(Pages 85 - 100)
11. **PLASTIC FREE CITY**
Report of the Director of the Built Environment
- For Decision**
(Pages 101 - 104)
12. **UNITED FOR WILDLIFE**
Report of the Director of Markets and Consumer Protection
- For Decision**
(Pages 105 - 114)
13. **ANNUAL WAIVERS REPORT**
Report of the Chamberlain
- For Information**
(Pages 115 - 122)
14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
Any items of business that the Chairman may decide are urgent.
16. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-public Agenda

17. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 21 November 2017
- For Decision**
(Pages 123 - 128)

18. **REFUSE AND RECYCLING COLLECTION, STREET CLEANSING AND
ANCILLARY SERVICES TENDER**

Report of the Director of the Built Environment

For Decision
(Pages 129 - 140)

19. **CEMETERY AND CREMATORIUM FEES, CHARGES AND MARKETING REPORT**

Report of Director of Open Spaces

For Decision
(Pages 141 - 152)

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERED URGENT AND
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**